

Shawn Brown Enterprises, Inc.
1401 E 79th Street
Chicago, IL 60619
773-221-7221



Superintendent

Job Overview: As superintendent, you will be responsible for preparing detailed cost estimates for demolition, environmental, and insulation projects. You will analyze project plans, specifications, and other documentation to determine material, labor, and equipment costs.

Key Responsibilities:

- Supervision of SBE on-site personnel
- Project paperwork preparation/upkeep, review and approval
- Supervision of Warehouse Staff
- Ensure Supply/Equipment Site Delivery and Pickup by warehouse staff
- Ensure Supply/Equipment Inventory, Monitoring, and Maintenance
- Assisting Project Managers and Estimators with bid walkthroughs, proposals, applications, solicitations, RFP/RFQ, and bid document preparation & completion

Qualifications:

- HS Diploma or equivalent
- Construction background is preferred
- Strong analytical and problem-solving skills
- Proficiency with computers and technology (Microsoft Office Suite, Adobe, etc.)
- Excellent communication and negotiation abilities

Salary:

\$65,000-\$95,000; commensurate with education and experience

For more information on job openings:

info@sbentinc.com